



Northeast Regional Ocean Council

Request for Proposals: Identify natural resource conservation issues for regional ocean planning in New England

Questions (and responses) received by August 14, 2012 deadline.

1. *When will the RFP award be announced/when would project begin?*

Announce award preferably in mid-September; work begins as quickly as contract can be finalized.

2. *Re: Task 4—would the contractor be responsible for all logistics/invites for workshops?*

Contractor is responsible for logistics; NROC will provide assistance with identifying participants.

3. *What is the timeline for completion of work?*

Completing this work in early 2013-end of Feb/March is ideal. NROC welcomes realistic timelines in proposals.

4. *Are there parameters for how many stakeholders should be convened? Is bigger better?*

Not necessarily; Task 1 is intended to convene a small group to help identify stakeholders.

5. *How many workshops are anticipated— is NROC open to suggestions in proposals?*

NROC does not want to pre-suppose this answer until stakeholders and approach are identified (as discussed in Task 1). NROC does not expect more than six workshops; could be as few as one.

6. *How involved will NROC be in this project? For example, will there will weekly meetings with contractors?*

Very involved, particularly with NROC ocean planning staff; will likely be weekly updates via phone or email.

7. *Should proposals include an estimated cost for facilities and refreshments in the workshop budget, or can we assume that additional funds will be provided for facilities and refreshments?*

No additional funds will be provided for facilities and refreshments, and thus proposals should include cost for logistical needs. NROC expects that final details of such needs will be based upon the outcomes of Task 1 and the proposed approach in individual proposals.

8. *Would NROC be able to help facilitate the use of state buildings/meeting rooms for the workshop(s) at a discounted/free rate?*

Yes